CONFIDENTIALITY

Conceptia

V. 26/01/2023

Engagement de la Clinique Conceptia: Conceptia Clinic's commitment:

As a health care custodian, all Conceptia's staff, doctors, volunteers, trainees and/or person having any other function within the clinic, have signed a commitment and must respect the confidentiality regarding the care and treatment of our patients in accordance the *Personal Health Information Privacy and Access Act*.

Collection of data:

At each visit to the clinic, you will be asked to provide personal information regarding your health starting with a questionnaire. It is important that the information given be complete and accurate in order to help us provide you with care that is adapted to your specific needs. This is only the beginning of the collection of information that will make up your chart. Your chart will include information compiled on paper, from the clinic's computerized program and from the university hospital centre program as well. By completing this questionnaire and by enabling us to begin your chart, you are also giving consent to the clinic to the collect, use, disclose, maintain and safely destroy your information with regards to the terms of the above-mentioned *Act*. We will not use or communicate any information relating to our patients without consent, except in legally authorized situations such as (sharing information to another custodian or someone who is the circle of care, which is necessary for the continuity of your care). We are determined to protect your privacy; therefore, we will carefully study in advance, any situation in which your information could be shared without your consent.

For more information on the *Act*, please refer to: http://www.gnb.ca/0051/acts/index-e.asp

http://www.gnb.ca/0062/PDF-acts/p-07-05.pdf

One file per patient/couple in treatment:

<u>A particularity of the fertility clinic</u>: All persons who are seen at the clinic with a partner, with the goal of conceiving a child together, will share a file which will consist of information relating to both parties. To optimize the quality of care, it is important that you know that information and results contained in your chart about one partner, can be shared at all times, with the other partner.

Right to withdraw your consent:

At any time, it is possible for you to withdraw your consent to divulge information by providing us with a written request.

Name	Signature	Date
Name	Signature	Date
Clinical reviewer	Signature	Date

31 Providence Street 4th floor / 4e étage Moncton, NB E1C 8X3 info@conceptia.ca T: 506-862-4217 | F: 506-862-7571

conceptia.ca